

**Association for Catholic Childhood**

**Minutes of Board Meeting Held June 16, 2016, 5:30PM - Queen Margherita Pizza**

**President Monica Scott called the meeting to order at 5:30 PM and offered the opening prayer.**

**In attendance were Monica Scott, Nancy O'Brien, Marilyn Price, Maureen Britt, Deirdre Brownlow, Barbara Easter, Theresa Gallant, Joan Walton, Mary Roddy, Mary Lou Wickwire, Gayle Kaplan and Jeanne Borrows. In appreciation for work done this past year, each board member present received a rose, a small notebook, and a thank you note.**

**MINUTES: Approved as presented for the May 11, 2016 Board meeting.**

**TREASURER'S REPORT: Mary Roddy, Association Treasurer, furnished P&L's and a Balance Sheet through May 31, 2016 showing \$93,842.37 in the general fund, and \$719,979.64 in the endowment fund, for a total of \$813,822.01.**

**Maureen Britt announced a letter will be sent to all Association members in August laying out the information regarding the name change and encouraging members to communicate their views on it. Then, we will have a final vote on it by the membership in September. From all accounts it has proven to have a very positive response, and Marilyn Price was thanked for all her work in this regard.**

**PRESIDENT'S REPORT: Monica said all Circles will be asked this fall to review and update their member lists and member status and submit the updated information to the ACC office as soon as possible. Deirdre will provide Circle presidents with their membership lists and the definition, per the ACC By-Laws, of Active, Inactive, and Supporting memberships.**

**The date for the May luncheon will be May 10, 2017 which will be held at the Sand Point Country Club as before.**

**The Labor of Love internet auction will be held in the coming term. We will be asking for extra help setting up the auction and posting the activities. Please keep this in mind. This is a big project and necessarily involves all the Circles' participation. A review of procedures will be started in September, including setting dates and forming a committee.**

**Anne Read-Andersen was unanimously voted secretary for daytime board meetings (Kate Szymanski will cover evening meetings). This leaves both the 1st VP and 2nd VP positions as the remaining outstanding board positions as we look to the coming year.**

**Jeanne Borrows, outgoing secretary, was presented with an Association medal and many thanks for her work on the board.**

**There will be a small salary increase (1%) for our ACC Office Coordinator, Deirdre, starting August 1st, bringing her hourly salary to about \$17.70. While there is no federal COLA this year to base a salary increase upon, we do want to acknowledge the work she does and the professional level she has brought the office to. We have in this past year increased her hours to cover the new banking procedures, which are working well.**

**Monica welcomed our new board members – Gayle Kaplan, Hospitality; Anne Read-Andersen, daytime Secretary, and Kate Szymanski, night meeting Secretary. Thanks to all for their participation.**

We need a clarification of the ACC By-Laws which will be taken up next year. For instance, there is only one Circle designation, which is “active.” What about the Circles that consider themselves inactive? Suggestions? Also, the amount of dues is set at \$15.00 in the By-Laws. This level of specificity needs to be re-looked at with the view of having the By-Laws cover broader issues.

**COMMITTEE REPORTS:**

**ENDOWMENT:** The board unanimously approved the policy updates voted on by the Endowment Committee as of April 21, 2016. These updates reflect an increased Endowment Fund and accommodate future growth. As the Fund corpus exceeds:

\$200,000 the distribution will be 2.25%

\$300,000.....2.50%

\$400,000.....2.75%

\$500,000.....3.00%

Disbursements are based on total to date Fund corpus at the end of the calendar year. At no time, however, shall funds be disbursed below the corpus. The figures above represent this past years’ disbursement.

**MEMBERSHIP COMMITTEE:** Need to create a new member packet. Much of the needed information is already available, but would benefit from a quick review and consistent packaging.

**NOMINATING COMMITTEE:** There are a few positions open (see above).

**HOSPITALITY COMMITTEE:** We had a final discussion on the topic of coffee at daytime meetings: if you sign up for hospitality, you will provide coffee from Starbucks or Café Appassionato, or from some other such place. Only if the same person consistently is bringing coffee will there be reimbursement; otherwise, it's to be considered part of the voluntary donation toward refreshments. There will be sign-up in September for the coming year, and will include what people would like for refreshments for evening board meetings.

**MAY LUNCHEON:** It was a very successful event, netting \$261.40 over expenses. The next luncheon will be May 10, 2017 at the same location. Raffle prizes were all distributed. The raffle efforts raised \$2,797 – all for the little ones.

Finally, Monica handed off the duties of President of the Association to Maureen Britt, First Vice President, who will be taking over the helm in September.

We wish Monica all the best and thank her for all the good work she administered the last two years. On behalf of the board, Maureen presented Monica with an etched crystal votive/vase and an Association medal as a token of our appreciation.

The first Board meeting, which will include the fall orientation, will be September 14th (the second Wednesday) at CCS at 9:30 AM. Circles are strongly encouraged to send a representative to this meeting, as there will be important news and paperwork to take back.

Respectfully submitted  
Jeanne Borrows, Secretary